



CORONAVIRUS (COVID-19)

Dear Customers and Suppliers,

Over the last few days the impact of COVID-19 has increased with many more cases being reported.

The situation and guidance changes daily, but we would like to reassure customers that Britcon (UK) Limited are taking all actions necessary to ensure our employees remain safe, and that our sites and factory maintain a continuity of supply to our customers and clients.

We are following government guidelines in terms of:

- Hygiene procedures
- Business and personal travel
- Self-isolation
- Business meetings and events

We have now introduced a task force group, which consists of both directors and senior managers allowing us to plan, react and communicate situations across our Group.

In addition, we have in place a provision for our employees to be able to work from home and supporting flexible working with our workforce where possible.

A handwritten signature in black ink, appearing to read "N. Shepherd".

Nick Shepherd
Managing Director